

  
**MIZORAM UNIVERSITY**  
AIZAWL, MIZORAM

APPLICATION FOR ADVANCE FROM.....PROVIDENT FUND

1. Name of the Subscriber : \_\_\_\_\_

2. Account Number : \_\_\_\_\_

3. Designation : \_\_\_\_\_

4. Pay : \_\_\_\_\_

5. Balance at credit of the subscriber on the date of application as below:—

(i) Closing Balance as per statement for the year : Rs. \_\_\_\_\_

(ii) Credit from \_\_\_\_\_ to \_\_\_\_\_ on account of monthly subscription : Rs. \_\_\_\_\_

(iii) Refunds : Rs. \_\_\_\_\_

(iv) Withdrawals during The period from \_\_\_\_\_ to \_\_\_\_\_ : Rs. \_\_\_\_\_

(v) Net Balance at Credit. : Rs. \_\_\_\_\_

6. Amount of advance/Outstanding, if any, and the purpose for which advance was taken by them:

Amount of advance taken : Rs. \_\_\_\_\_

Balance outstanding as on date : Rs. \_\_\_\_\_

7. Amount of advance required : Rs. \_\_\_\_\_

8. (a) Purpose for which the advance is required: \_\_\_\_\_

(b) Rules under which the request is covered: \_\_\_\_\_

(c) If advance is sought for house Building, etc. following information's may be given:

i) Location and measurement of plot

ii) Whether plot is freehold or on lease

iii) Plan for construction

iv) If the flat or plot being purchased is from a H.B. Society, the name of the Society, The location, and measurements, etc.

v) Cost of construction.

vi) If the purchase of flat is from DDA or any Housing Board, etc. location, dimension, etc may given.

(d) If the advance is required for education of children, following details may be given:-

(i) Name of the son/Daughter: \_\_\_\_\_

(ii) Where and institution /College were studying: \_\_\_\_\_  
\_\_\_\_\_

(iii) Whether a Day-scholar or a Hosteller \_\_\_\_\_

(e) If the advance is require for the treatment of ailing family members, following details may be given:-

(i) Name of the Patient and relationship: \_\_\_\_\_

(ii) Name of the Hospital/Dispensary/Doctor where the patient is undergoing treatment:  
\_\_\_\_\_

(iii) Whether outdoor/indoor patient. \_\_\_\_\_

(iv) Whether reimbursement available or not \_\_\_\_\_

NOTE: Incase of advance under 8(c) to 8(a) to 8(e), no certificate or documentary evidence would be required.

9. Amount of consolidated advance (Items 6 & 7) Rs \_\_\_\_\_ and number as monthly installment in which the consolidated advance is proposed for the advance.

10. Full particulars of the pecuniary circumstances of the subscriber, justifying the application for the advance. \_\_\_\_\_  
\_\_\_\_\_

I certify the particulars given above are correct and complete to the best of my knowledge and belief and that nothing has been concealed by me.

Signature of Applicant

Name:

Designation:

Section/Branch:

Dated: \_\_\_\_\_