



F.No. A.49025/1/2021-Conf/6-7

Dated : 3<sup>rd</sup> February, 2022

## NOTIFICATION

Pursuant to the resolutions adopted by the meeting of all Deans and Heads of Academic Departments held on 2<sup>nd</sup> February, 2022 and with a view to mapping out ways and measures for improvement in assessment and ranking (NAAC, NIRF), it is hereby notified that the following initiatives have been adopted for strict compliance and implementation in all Academic Departments under Mizoram University and Pachhunga University College:

1. Every student of MZU and PUC should mandatorily get registered for at least One Course every year under SWAYAM / NPTEL.
2. Each Department shall identify suitable Course(s) to be chosen by their Students and shall assign credit to each Course based on Course duration as below:
  - a. Less than 4 months – 2 Credits
  - b. 4 months and more – 4 Credits
3. System Administrator, MZU shall prepare 'Instruction Manual' for SWAYAM / NPTEL registration processes and shall provide the same to all HoDs latest by 15<sup>th</sup> February, 2022. The Manual shall also be uploaded and easy access link shall be provided in University Website.
4. Departments / Schools shall organize Awareness Programmes on SWAYAM / NPTEL Courses for every new batch of Students or as and when they deem necessary. As far as current semesters are concerned, HoDs shall inform their respective students about this decision immediately and shall provide them necessary guidance on timeline and registration processes etc.
5. HoDs / Principal, PUC should ensure that all students get registered for the SWAYAM / NPTEL Courses by 28<sup>th</sup> February, 2022 and shall submit action taken report in this regard to the Registrar along with number of students registered by 4<sup>th</sup> March, 2022.
6. All faculty are encouraged to develop Course for SWAYAM and upload the same to SWAYAM platform as number of Courses developed and available on SWAYAM platform by Faculty is one of the important parameters for NIRF ranking. Intending Faculty may take the technical assistance of ICT Centre if they require so.

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7. As proper documentation is important for assessment and ranking processes, all Departments should maintain proper documentation and should regularly update their records and submit all data in time to NIRF Coordinator using proper format and following points may be noted:
  - a. While submitting data for Placement of students, individual salary has to be given.
  - b. Comprehensive data to be submitted for Students going for higher studies.
  - c. IPR to be submitted in a prescribed format
8. All Departments should submit complete and accurate data for NIRF Ranking 2022 to the NIRF Coordinator latest by 10<sup>th</sup> February, 2022.
9. Departments having practicals, especially Science Departments, shall provide virtual practical demonstration to their students.



(Prof. LALNUNDANGA)  
Registrar

Copy to :

1. P.S. to the Vice Chancellor, Mizoram University.
2. P.S. to the Pro Vice Chancellor, Mizoram University.
3. P.S. to the FO / COE / Librarian, Mizoram University.
4. All Deans of Schools, Mizoram University.
5. Dean, Students' Welfare, Mizoram University.
6. Director, College Development Council, Mizoram University.
7. All Heads of Academic Departments, Mizoram University.
8. Principal, Pachhunga University College, Aizawl.
9. President / Secretary, MIZUTA.
10. President / Secretary, MZUSC.



REGISTRAR