

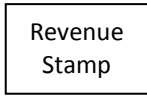
PARTICULARS

	Rs.	P.
Railway, Aeroplane or Steamer (Column 10)		
Road Mileage Kilometre _____ @ _____ per Kilometre (Column 11)		
Kilometre _____ @ _____ per Kilometre (Column 12) Number of days for which daily allowance is claimed _____ Days _____ rates (ordinary) (special) (columns 14)		
Total		
DEDUCTIONS		
Advance of Travelling Allowance drawn if any		
Hire charges due to the University (Supplementary Rule 183)		
Other deduction, if any		
NET CLAIM		

Rs. _____ (Rupees in words) _____

Station _____

Date _____



Signature of the Claimant

Passed for Rs. _____ (Rupees in words) _____

Date _____

Seal and Signature of the Controlling Officer

Contents Received, Please pay the amount to _____

Signature of the Claimant with date

Passed for Rs. _____ (Rupees in words) _____

_____ only)

Seal and Signature of the Accounts Officer

Paid in Cash/Cheque No. _____ Dated _____

Voucher No. _____

Date _____ *Seal and Signature of the Accounts Officer with date*

**MIZORAM UNIVERSITY
TRAVELLING ALLOWANCE BILL
(FOR OFFICIALS AND NON-OFFICIALS)**



CERTIFICATES

1. I Certify that no amount has been claimed or will be claimed for this journey/period in any bill drawn from any other source.
2. I actually travelled 1st class / 2nd class / ACC / Air and paid Rs. _____ for single/returned fare.
3. The distance by road for which mileage allowance has been claimed is correct to the best of my knowledge and belief and that I did not perform the road journey by taking single seat in a Taxi, Lorry, Minibus or Public vehicle plying for hire.
4. I did not perform the journey in other vehicle without paying its running expenses.
5. No staff car was used for the journey for which mileage allowance is claimed.
6. I performed the Rail journey in the same class for which I have claimed the Travelling Allowances.
7. I was actually and not merely constructively in Camp on Sunday/Holiday for which Daily Allowance is claimed.
8. No free board or lodging or both were provided by the University / State / Institution.

Station : _____

Date : _____

Signature of the Official/Non-Official

