

## APPLICATION FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

I hereby apply of the reimbursement of Children Education Allowance for my child and relevant particulars' are furnished below :

1. (a) Name of the Child (in BLOCK letters):
- (b) Date of Birth :
2. (a) Name and address of the School in : \_\_\_\_\_  
which studying : \_\_\_\_\_
- (b) Class in which studying : \_\_\_\_\_
3. The quarter of year and Academic year for which the Children Education Allowance is applied now :

Quarter of Year	Academic Year	Amount Claimed
January to March		
April to June		
July to Sept.		
Oct. to Dec.		

4. (a) Whether the child for whom Children Education Allowance applied is disabled child? **Yes/No**
- (b) If yes, indicate the nature of disability :
- (c) Date of disability certificate :

5. (a) Details of expenses incurred :

S1	Description of fee paid	Amount	S1	Description of fee paid	Amount
01	Tuition Fee		07	Laboratory fee	
02	Admission Fee		08	Library fee	
03	Games/Sports fee		09	Fee for extra curricular activities	
04	Fee charged for practical work under the programme of work experience		10	Expenses incurred for one set of text book and note books	
05	Fee paid for the use of any aid or appliance by the child		11	Expenses incurred for one/two set of uniform	
06	Special fee charged for agriculture Electronics, music or any other subject		12	Expenses incurred for one set of school shoes	
				<b>TOTAL</b>	

(b) Total Amount of Children Education Allowance Claimed : Rs \_\_\_\_\_

6. Details of Cash receipt No/Counterfoil of Bank Chalan/Credit voucher No:

7. (i) Certified that the fee/amount indicated above had actually been paid by me.

(ii) Certified that my wife/husband is/is not a Central Government Servant.

(iii) Certified that my husband/wife Shri/Smt. \_\_\_\_\_  
is presently working as \_\_\_\_\_ in \_\_\_\_\_  
and that he/she will not apply/has not applied for the Children Education Allowance for the child mentioned above.

8. Certified that I or my wife/husband has not claimed and will not claim the Hostel Subsidy in respect of the child mentioned above.

9. Certified that my child in respect of whom reimbursement of Children Education Allowance applied is studying in the school/junior college which is recognized and affiliated to Board of Education/University.

10. The particulars/information furnished above are complete and correct and i have not suppressed any relevant information. In the event of any change in the particulars given above which affect my eligibility for reimbursement of Children Education Allowance, I undertake to intimate the same promptly and also to refund excess payments, if any made. Further, I am aware that if at any stage the information/documents furnished above is found to be false I am liable for disciplinary action.

11. Details of documents enclosed :

Signature of Employee : \_\_\_\_\_  
Name : \_\_\_\_\_  
Designation : \_\_\_\_\_  
Office : \_\_\_\_\_

Date : \_\_\_\_\_

Station : \_\_\_\_\_