Form T.R. 25
GAR-14-C
Sub-Bill
LTC

LEAVE TRAVEL CONCESSION BILL

Sub-Bill No.	:_	 	_	 	_	 	_	_	_	_	_
	_	 	_	 	_	 	_	_	_	_	•

For the Block of yeears	To
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[NOTE : This bill should be prepared in duplicate - one for payment and the other as office copy.]

[To be filled by the Government servant]

1. Name :	2. Designation :	
3. Pay: 5. Nature and period of leave sanctioned	4. Headquarters :d :	
Nature of leave	From	То
6. Particulars of members of family in re	spect of whom the Leave Travel Concess	sion has been claimed :

S/No. Name(s)		Age	Relationship with the Govt. servant

7. Details of journey(s) performed by Government servant and the members of his/her family:

Departure	Arrival	Distance in Km.	Class of accommodation	No. of fares	Fares p	aid	Remarks
			used		Rs.	P.	

9. Particulars of journey(s) for which higher class of accomodation than one to which the Government servant is entitled, was used (Sanction No. and date to be given):

	PLACE	Mode of	Mode of Class to which	Class to which Class by which N		Fares	Paid
From	То	Conveyance	entitled	actually travelled		Rs.	Ρ.
							
							<u> </u>

Name	of Places	Class to which entitled	Rail	Fare
From	То		Rs.	P.

CERTIFIED THAT ---

- 1. The information as given above is true to the best of my knowledge and belief;

- 4. That my wife/husband for whom L.T.C is claimed by me is not employed in any Public Sector Undertaking/Corporation/Autonomous Body financed wholly or partly by the Central Government or a Local Body, which provides L.T.C facilities to its employees and their families.