



MIZORAM UNIVERSITY

MIZORAM : AIZAWL

Post Box No.190

Gram : MZU

Phone : 0389-2330822

Website: www.mzu.edu.in

F.No. 10/1/ADM-II(A-I)/2014/222-230

Dated the 12th April, 2017

NOTICE INVITING TENDER
(TWO BIDS)

**FOR SUPPLY & INSTALLATION OF SCIENTIFIC EQUIPMENTS FOR
DEPARTMENT OF CHEMISTRY, MIZORAM UNIVERSITY, TANHRIL, AIZAWL**

The Vice-Chancellor, Mizoram University invites quotation for supply & Installation of Equipment as per details at **ANNEXURE-IV, in Two Bids** to reach the undersigned:

S/N	Reference No.	Items	Qty.	EMD 2% in the form of DD	Tender Document Fee in the form of DD only
01		Supply & Installation of Scientific Equipments at Department of Chemistry, Mizoram University, Tanhril, Aizawl	One Package		Rs.1000

1. Last Date & Time for Submission: **05.05.2017 till 5:00 PM**
2. Date/Time for Opening of Technical Bids: **09.05.2017 (1:00 p.m.)**
3. Date of notifying the Technically Qualified bidders on the website: **12.05.2017**
4. Evaluation of Financial Bids for Technically qualified bidders: **16.05.2017.**
5. Venue of Bid Opening at MIZORAM UNIVERSITY, AIZAWL

BID INSTRUCTIONS :

1. Quotations shall be submitted in **TWO Bids: i) Technical Bids ii) Financial Bids**; which will be submitted in 2 separate envelopes, super-scribing the nomenclature of bids, with name & address of firms. And these 2 envelopes shall be placed inside a single sealed envelope, and must be prominently super scribed:

**QUOTATION FOR SUPPLY & INSTALLATION OF SCIENTIFIC EQUIPMENTS FOR
DEPARTMENT OF CHEMISTRY AT MIZORAM UNIVERSITY, AIZAWL, REF. NO.**

F.No. 10/1/ADM-II(A-I)/2014/222-230 Dated the 12th April, 2017.

2. **Submission of Compliance Certificate:** Duly filled and signed Compliance Certificates (as per formats at **Annexure I (A & B)**) are a must with the Technical bid.

3. Bid not transferable: The bid documents are not transferable and the seal and signature of the authorized official of the firm's must appear on all the papers and envelopes submitted.

QUALIFICATION REQUIREMENTS :

1. The Bidder should be an Original Equipment Manufacturer (OEM) *or* a firm of reputation having sufficient expertise and experience in the subject tender with sound warranty / service support capability and authorization from Manufacturer / Distributor.
2. The Bidder has to quote for all the items and Bidders who do not quote for all the items are subject to be disqualified.

MIZORAM UNIVERSITY TERMS & CONDITIONS:

1. **Rates:** Rates quoted in the **Price Bid** should be on **DOOR DELIVERY Mizoram University basis**, as per details below:

S/N	Particulars	Rate
1	Basic Price (per unit)	
	Total	
	Taxes (pl. give break up)	
	Grand Total for the item on door delivery at Mizoram University	

Bidders shall indicate their rates in clear / visible figures as well as in words and shall not alter/overwrite/make cutting in the quotation. In case of a mismatch, the rates written in words will prevail.

2. **Validity of Quotation:** Quoted rates must be valid for **90 days** from the date of quotation.

3. **Warranty:** The quoted equipment and components must be warranted for a minimum of 1 (One) year after satisfactory installation.

Literature a must: All the quotations must be supported by the printed technical leaflet / literature and the specifications mentioned in the quotation must be reflected / supported by such printed technical leaflet/literature. The model and specifications quoted should **invariably be highlighted** in the leaflet / literature for easy reference. **If supporting documents are not enclosed whether wholly or partly, it will be summarily rejected.**

4. **After Sales Service:** Vendors should clearly state the available nearest after sales service facilities in the region, without which their offers will be rejected.

5. **Dealership Certificate:** Dealers or Agents quoting on behalf of Manufacturer / Distributor must enclose valid dealership certificate.

6. **Earnest Money:** Refundable Earnest Money Deposit (EMD), 2% of the Quoted Value through Demand Draft drawn in favour of "*The Finance Officer, Mizoram University*", payable at Aizawl, shall accompany the Technical Bid. The EMD of unsuccessful bidders shall be returned after award of supply. EMD of the successful bidder will be released on submission of the Performance Bank Guarantee. Offers received without Earnest Money or valid Certificate shall be summarily rejected.

7. Performance Bank Guarantee (PBG): In case of items with order value of Rupees Five lakhs (5,00,000/-) and above, the successful bidder shall furnish an unconditional PBG (as per format at **Annexure II**) for 5% of the Purchase Order value from a scheduled Bank of India, after receiving the purchase/supply order. Where the PBG is obtained by a foreign bank, it shall be confirmed by a Schedule Indian bank and shall be governed by Indian Laws and be subject to the jurisdiction of courts at Aizawl. The PBG will be retained in Mizoram University till the Warranty Period and the PBG shall guarantee that,

- (a) The Vendor guarantees satisfactory operation of the Equipment & components against poor workmanship, bad quality of materials used, faulty designs and poor performance.
- (b) The Vendor shall, at his own cost, rectify the defects/replace the items supplied, for defects identified during the period of guarantee.
- (c) This guarantee shall be operative from the date of installation till 120 days after the warranty period.

8. Delivery:

a) Time Limit: Maximum within 8 Weeks from the date of issue of the purchase order.

b) Safe Delivery: All aspects of safe delivery shall be the exclusive responsibility of the vendor. At the destination site, the package will be opened only in the presence of Mizoram University representative and vendor's representative. The intact condition of the package and the seal / indicators for not being tampered with, shall form the basis for certifying the receipt in good condition.

c) Insurance: The supplier is to establish 'All Risk Transit Insurance' coverage till door delivery at Mizoram University, Tanhril, Aizawl.

d) Part Delivery: Acceptance of part delivery shall be a prerogative of the University.

e) Penalty for delay in delivery: The date of delivery should be strictly adhered to otherwise; Mizoram University reserves the right not to accept delivery in part or full.

9. Genuine Pricing: Vendor is to ensure that quoted price for the particular item is not more than the price quoted to any other customer in India, particularly to Mizoram University, and other Government Organizations.

10. Conditional tenders not acceptable: All the terms and conditions mentioned herein must be strictly adhered to by all the vendors. Conditional tenders shall not be accepted on any ground and shall be rejected straightway. Conditions mentioned in the tender bids submitted by vendors will not be binding on Mizoram University.

11. Road Permit: Mizoram University will provide Road Permit to the Vendors of outside Mizoram, on demand.

12. VAT deduction at source: In case of supply within Mizoram, VAT deduction at source, as per Order / notification of the Govt. of Mizoram will be applicable.

13. Late and delayed tender: Late and delayed tender will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/opening.

14. Payment: 100% payment within 30 (thirty) days from the date of delivery, Satisfactory installation, acceptance and Training, where applicable/required.

15. Payment for Imported Goods: By an irrevocable Letter of Credit at CIF/CIP Kolkata value negotiable through any overseas branch of State Bank of India / any Schedule Bank of India.

Note: Please note LOC will not be opened unless and until Letter of Acknowledgement in original is received at Mizoram University, Tanhril, Aizawl, directly from the principal (Even in case of firms having subsidiary office in India).

16. ADDITIONAL TERM FOR IMPORTED GOODS

Following terms besides afore mentioned terms will be applicable in case of foreign purchases:

Rates: Prices quoted must be for destination including freight and insurance charges inclusive of free delivery up to the door of department in Mizoram University premises, as per details below:

S/N	Particulars	Rate
a		
I	Basic Price (per unit)	
II	Total	
III	Custom Duty (Approximate)	
IV	Grand Total for the item on door delivery at Mizoram University, Tanhril, Aizawl	

17. Free Maintenance & Service for 5 Years: An agreement is to be executed between the University & the **Manufacturer / Distributor / Dealer** for providing **Free Maintenance & Service for 5 Years** after expiry of the Warranty Period of the equipment by the Manufacturer / Distributor / Dealer (Preferably from the Manufacturer) within 30 Days from the day of Complaint. The cost of the Spare parts required for the service and maintenance will be paid by the Institute along with the To & Fro charges (The cheapest mode of Travel).

18. Enquiry during the course of evaluation not allowed: No enquiry from the bidder(s) shall be entertained during the course of evaluation of the tender till final decision is conveyed to the successful bidder(s). However, the Purchase Committee or its authorized representative may make enquiries/seek clarification from the bidders. In such a case, the bidder must extend full co-operation. The bidders may also be asked to arrange demonstration of the offered items, in a short period of notice.

19. Acceptance & Rejection of the quotation: The acceptance of the quotation will rest solely with the Vice-Chancellor, Mizoram University, who in the interest of the University is not bound to accept the lowest quotation and reserves the right to reject all the quotations received without assigning any reasons.

If supporting documents and EMD are not enclosed, whether wholly or partly, it will be summarily rejected. At no given time shall the University seek additional information/documents for the purchase items in question. Therefore, the interested firms shall ensure the completeness of the quotation submitted, unless negotiations are called for by the University on need basis.

20. Force Majeure:

If the performance of the obligation of either party is rendered commercially impossible by any of the events hereafter mentioned that party shall be under no obligation to perform the agreement under order after giving notice of 15 days from the date of such an event in writing to the other party, and the events referred to are as follows:

- i. Any law, statute or ordinance, order action or regulations of the Government of India,
- ii. Any kind of natural disaster, and
- iii. Strikes, acts of the Public enemy, war, insurrections, riots, lockouts, sabotage.

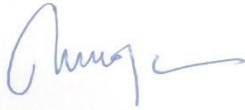
21. Applicable Law:

(a) The contract shall be governed by the laws and procedures established by Govt. of India and subject to exclusive jurisdiction of Competent Court and Forum in Aizawl / India only.

(b) Any dispute arising out of this purchase shall be referred to the Vice-Chancellor, Mizoram University, and if either of the parties hereto is dissatisfied with the decision, the dispute shall be referred to the decision of an Arbitrator, who should be acceptable to both the parties, to be appointed by the Head of the Institution. The decision of such Arbitrator shall be final and binding on both the parties.

22. The Financial Bids of the Technically qualified firms shall be opened in the presence of the representatives of the qualified firms' and the University assigned Committee to purchase the supply.

Encl.: ANNEXURE-I, ANNEXURE-II, ANNEXURE-III & ANNEXURE-IV



(DR. K.ZIRNUNSANGA)
DEPUTY REGISTRAR
GENERAL ADMINISTRATION DEPARTMENT
MIZORAM UNIVERSITY
TANHRIL, AIZAWL, MIZORAM

Annexure -I**A. COMPLIANCE CERTIFICATE FOR MIZORAM UNIVERSITY TERMS
(To be enclosed in the Technical bid)**

S/N	MZU Terms and Conditions	Yes/No
1	Rate quoted as per instruction	
2	AMC rate after warranty provided	
3	Validity of quoted rate for 90 days agreed	
4	EMD submitted (appropriate certificate enclosed)	
5	PBG term agreed	
6	Payment term agreed	
7	Delivery terms agreed	
8	Warranty period agreed	
9	Literature: Printed Literature provided	
10	Dealership / distributorship certificate (in case of dealers/agents) provided	
11	Sales Service: address of after Sales Service centre in India (for imported goods)/ in the region provided	
12	Applicable law terms agreed	
13	Photocopy of items(equipment/machine)	

Signature with Seal:.....

Vendor: M/s.....

**B. COMPLIANCE CERTIFICATE FOR SPECIFICATIONS
(One for each item must to be enclosed in the Technical bid)**

Item Sl. No.	Specifications as per Annexure - IV	Quoted Item Specs.*	Complied (Yes/No)

Signature with Seal:.....

Vendor: M/s.....

*** Vendor must quote the parameter / specification of the quoted product in this column and not just copy the specification from the tender document. Failure to do so will lead to rejection of the tender.**

Annexure - II

PERFORMANCE BANK GUARANTEE

To:
The Vice-Chancellor
Mizoram University
Tanhriil-796004, Mizoram

WHEREAS (Name of Supplier)
hereinafter called "the Supplier" has undertaken, in pursuance of Contract No..... dated,.....
20.. to supply..... (Description of Goods and Services)
hereinafter called "the order".

AND WHEREAS it has been stipulated by you in the said order that the Supplier shall furnish you with a Bank Guarantee by a recognized bank for the sum specified therein as security for compliance with the Supplier's performance obligations in accordance with the order.

AND WHEREAS we have agreed to give the Supplier a Guarantee:
THEREFORE WE hereby affirm that we are Guarantors and responsible to you, on behalf of the Supplier, up to a total of (Amount of the Guarantee in Words and Figures) and we undertake to pay you, upon your first written demand declaring the Supplier to be in default under the order and without cavil or argument, any sum or sums within the limit of (Amount of Guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until theday of.....20.....

Signature and Seal of Guarantors

.....
.....
.....
Date.....20....
Address:.....
.....
.....

All correspondence with reference to this guarantee shall be made at the following address:

Mizoram University
P.O. Box. 190
Tanhriil -796004,
Mizoram

Annexure - III
MANUFACTURERS'/ DISTRIBUTOR'S AUTHORIZATION FORM

No.

Dated _____

The Vice-Chancellor
Mizoram University
Tanhril-796004, Mizoram

Dear Sir:

We..... who are established and reputable
Manufacturers/distributors ofhaving
factories/office at-----

(address of factory/office) do hereby certify

that.....

.....
.....(Name of the Authorised Dealer)is our authorized dealer to quote against your
tender enquiry no.

.....
Last Date of Submission is:

Yours faithfully,

(Name)

(Name of Manufacturer/Distributor)

Annexure – IV

**TECHNICAL SPECIFICATIONS FOR SCIENTIFIC EQUIPMENTS,
DEPARTMENT OF CHEMISTRY, MIZORAM UNIVERSITY.**

S/N	Technical Specifications	Qty.
1	<p>Cyclic Voltammetry:</p> <ul style="list-style-type: none"> • Compliance: -3, +14 V • Control voltage: -3, +10 V • EIS measurement: 1 MHz • Current ranges: 4 A to 1 μA • Current resolution 760 fA (standard board) • Low current (additional ranges 1 μA to 1 pA with resolution 76 aA) • Floating mode • Analog filtering • Calibration board • Full stability control mode (9 bandwidths) • Option: linear scan generator (1 MV/s) • With potentiostat, multifeatured software package • Impedance Spectroscopy • Must be compatible to study – <ol style="list-style-type: none"> 1) Fundamental Electrochemistry 2) Nanotechnology research and measurements on ultramicroelectrodes 3) Electrolysis 4) Photovoltaic/solar cells 5) Fuel cells/batteries 6) Corrosion studies • Standard Accessories – <ol style="list-style-type: none"> 1) Compatible software 2) Electrodes – <ol style="list-style-type: none"> a) Ag/AgCl reference b) Pt Electrode c) Au Electrode d) Glassy carbon Electrode e) Micro carbon fiber electrode f) Non Aqueous Ag/AgCl electrode • On site 5 years warranty • Must be supplied with branded computer 	1
2	<p>Computer compatible for the Gaussian Software : Processor – core i5, 8GB RAM, 24 inch Monitor with keyboard, mouse, DVD ROM Drive and UPS 0.8KVA</p>	5