



MIZORAM UNIVERSITY
MIZORAM : AIZAWL

Post Box No.190
Gram : MZU
Website : www.mzu.edu.in

No. 9/11/2016 - ADM-II(A)

Dated Aizawl, the 28thFebruary, 2017

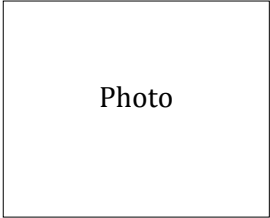
EXPRESSION OF INTEREST

Mizoram University invites “**Expression of Interest**” from interested owners for hire of City Buses w.e.f. 1.4.2017. The “**Expression of Interest**” on prescribed format, accompanied by information such as Vehicle Registration Number, Model, Year of Manufacture, Seating Capacity etc. should reach the undersigned on or before 10.3.2017.

The prescribed “**Terms of Reference**” may be obtained from Transport Section, General Administration Department (A), Mizoram University during office hours or maybe downloaded from MZU website www.mzu.edu.in.

Sd/-
(Dr.K.ZIRNUNSANGA)
Deputy Registrar
General Administration Department

PRESCRIBED FORMAT FOR HIRING OF BUS



- 1. Name of Owner & Address : _____

- 2. Phone Number : _____

- 3. Vehicle Registration Number : _____

- 4. Vehicle Model : _____

- 5. Year of Manufacturing : _____

- 6. Seating Capacity : _____

- 7. Name and Address of
Driver with phone number : _____

- 8. Name and Address of
Conductor with phone number: _____

- 9. License & passport photo of
Driver and Conductor : _____

- 10. I hereby agree to abide by the Undertaking, as per Appendix – I.

Signature

TERMS OF REFERENCE

1. THAT the BUS shall normally be utilized during all working days i.e. from Monday to Friday. Moreover, the Party No. 1 shall also provide the bus on Saturday and other holidays, but it should not be more than two times for one bus in a month and it should not be mandatory and Party No. 2 may engage buses even beyond office hours during working days if necessity arises. However, Party no. 2 should not engage any City Bus on Sunday except on emergency case.
2. THAT the party No. 2 shall pay ₹ 52,000.00 (Rupees Fifty Two Thousand Only) for 709 bus and ₹50,000.00 (Rupees Fifty Thousand Only) for 407 bus per month on account of hiring charges.
3. THAT the Party No. 2 shall make payment to party No. 1 on monthly basis within 15 days of submission of Bills, otherwise penalty of 1% interest from the Bill amount per week will be added to the Bill and the terms and conditions of payment shall remain unchanged during the entire period of contract.
4. THAT the Party No. 1 shall, at his own expense, employ experienced and qualified drivers & conductors who are holding valid license and registered to ACBOA only and THAT the Party No. 1 will be fined ₹2,000.00, if reported/ found running his bus by drivers/conductors without valid license.
5. THAT the cost of fuel, other oils, expenditure for vehicle maintenance and repair and any other incidental expenditure shall be borne by the Party No.1.
6. THAT the Party No. 1 shall be responsible for any damage or casualty to his BUS, driver, conductor and passengers.
7. THAT in the event of breakdown of vehicle or any other circumstances where vehicle will not be serviceable for a particular period, it shall be obligatory on part of Party No. 1 to inform the authority in advance and arrange suitable vehicle without delay. Otherwise ₹ 2,000.00 will be deducted from the bill of the Party No. 1.
8. THAT a warning should be given to Party No. 1 for failure to perform his turn of duties on Saturdays and other holidays and if the warning is not obeyed then a fine upto ₹ 1,500.00 shall be imposed on.
9. THAT the Party No. 1 shall solely be responsible for violation of traffic rules or any other breach of law in force. However, if Party No 1 are instructed by Party No 2 that to ply on the particulars road which is not permitted by the traffic authority, it will be the responsible of Party No 2. And any fine / penalty will be borne by the Party No. 2.
10. THAT the BUS shall not be utilized by Party No. 1 for any purpose other than Mizoram University services except with the prior consent of both Party No. 2 and ACBOA during contract period.
11. THAT drivers and conductors should not indulge in any kind of intoxication, alcoholic beverages etc and smoking inside the bus. Violation of this section shall invite a fine upto ₹4,000/- to be borne by Party No. 1.

12. THAT the Party No. 1 shall follow orders and instructions of the University authority and abide by security instructions / procedure in vogue within the campus of Party No. 2 during the entire contract period.
13. THAT the contract is initially for a period of 1 year commencing from **1.4.2017** and shall automatically come to an end on **31.3.2018**. The Contract could be extended and renewable by mutual consent without resorting to public tender only with the written consent of the ACBOA. However, if the contract is to be extended for more than 3 months continuously, the present terms and conditions should be revised without fail.
14. The University reserves the right to increase or decrease numbers of hired buses at any given time, at the sole discretion of the University.
15. THAT the contract is liable for termination at anytime, by giving one month's notice from either side, failing which hiring charges of Party No 1 for the month shall be forfeited and likewise Party No 2 will also compensate the one month hiring charge to Party No 1 if Party no 2 terminates without giving one month notice. However, both Parties should mention clearly in their notice the reason as to why they want to terminate the contract.

Sd/-
(Dr. K.ZIRNUNSA)
Deputy Registrar
General Administration Department
Mizoram University

UNDERTAKING

I shall hereby undertake that, I shall abide by the following conditions in the event of my Bus No. _____ being hired by Mizoram University that :

1. BUS Registration No. _____ shall normally be utilized during all working days i.e. from Monday to Friday and I also provide the bus on Saturday and other holidays, but it should not be more than two times for one bus in a month and it should not be mandatory and MZU may engage buses even beyond office hours during working days if necessity arises. However, MZU should not engage any City Bus on Sunday except on emergency case.
2. On my own expense, I employ experienced and qualified drivers & conductors who are holding valid license and registered to ACBOA only and I will be fined ₹ 2,000.00, if reported/ found running his bus by drivers/conductors without valid license.
3. I shall be responsible for any damage or casualty to my BUS, driver, conductor and passengers and shall attend to the damage /injury in terms of financial support.
4. In the event of breakdown of vehicle or any other circumstances where vehicle will not be serviceable for a particular period, I inform the authority in advance and arrange suitable vehicle without delay. Otherwise ₹ 2,000.00 will be deducted from the bill.
5. If a warning given to me for failure to perform duties on Saturdays and other holidays and if the warning is not obeyed, I shall pay a fine of ₹1,500.00 .
6. If our drivers and conductors indulge in any kind of intoxication, alcoholic beverages etc and smoking inside the bus. I shall pay a fine of ₹ 4,000/- .

Name of Owner : _____

Signature : _____

Date : _____