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No. 13-24/Estt.I/07/304

Dated Aizawl, the 15th November, 2017

NOTIFICATION

Sub.: API for direct recruitment of Professor, Associate Professor, Librarian, Deputy Librarian, Director of Physical Education and Deputy Director of Physical Education

It is hereby notified for information of all concerned that the Academic Performance Indicators (APIs) and the prescribed format to be used for direct recruitment of **Professor, Associate Professor, Librarian, Deputy Librarian, Director of Physical Education and Deputy Director of Physical Education**, shall be as per the new format enclosed herewith.

This issues with approval of the competent authority on 15th November, 2017.

Encl.: a.a.

(Dr. R. Zonuntluanga)
Joint Registrar (Estt)

Copy to:

1. P.S. to Vice Chancellor, MZU, Aizawl.
2. P.S. to Registrar, MZU, Aizawl.
3. Director, IQAC, MZU, Aizawl.
4. All Deans of Schools, MZU, Aizawl.
5. All HoDs, MZU, Aizawl.
6. Principal, PUC, Aizawl.

(Dr. R. Zonuntluanga)
Joint Registrar (Estt)

TABLE I: ACADEMIC PERFORMANCE INDICATORS (APIs) FOR DIRECT RECRUITMENT OF ASSOCIATE PROFESSOR AND PROFESSOR

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the teacher’s self-assessment, Category II API scores are proposed for Professional development, co-curricular and extension activities; and related contributions. The minimum API required by teachers for eligibility for direct recruitment is fixed in Table II(B). A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Associate Professor and Professor.

The table below gives groups of activities and API scores.

Category II	Nature of Activity	Maximum API Score	Actual Score
(a)	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.). (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.). (iii) Extension and dissemination activities (public/popular lectures/talks/seminars/workshops/conference/symposium etc.).	15	Actual hours spent per academic year ÷ 10
(b)	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities. (i) Administrative responsibility (including as Dean/Principal/Vice Principal/Bursar/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hours for its discharge). (ii) Participation in Board of Studies, Academic and Administrative Committees.	15	Actual hours spent per academic year ÷ 10
(c)	Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in Orientation/Refresher/Faculty development courses, dissemination and general articles and any other contribution).	15	Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Associate Professor and Professor.

Category	Activity	Faculty of Sciences/Engineering/ Agriculture/Medical/Veterinary Sciences	Faculties of Languages/Humanities/ Arts/Social Sciences/Library/ Physical Education/Management	Maximum score for University/College teacher*
III(A)	Research Papers published in:	Refereed Journals as notified by the UGC#	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	Other Reputed Journals as notified by the UGC#	10 per Publication
III(B)	Publications other than journal articles (books, chapters in books)	Text/ Reference, Books published by International Publishers**, with ISBN/ISSN number as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	Text/Reference Books, published by International Publishers**, with ISBN/ISSN number as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	30 per Book for Single Author; 15 per Edited/Translated book for Single Editor/Translator
		Subject Books, published by National level publishers**, with ISBN/ISSN number or State/ Central Govt. Publications as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	Subject Books, published by National level publishers**, with ISBN/ISSN number or State/Central Govt. Publications as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	20 per Book for Single Author; 10 per Edited/ Translated book for Single Editor/Translator
		Subject Books, published by Other local publishers**, with ISBN/ISSN number as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	Subject Books, published by Other local publishers**, with ISBN/ISSN number as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	15 per Book for Single Author; 5 per Edited/Translated book for Single Editor/Translator

		Chapters in Books published by National** and International** level publishers, with ISBN/ISSN number as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	Chapters in Books, published by National and International level publishers**, with ISBN/ISSN number as approved by the University and posted on its website. For the above purpose: only books with ISBN/ISSN no. will be considered.	International –10 per Chapter National – 5 per Chapter
III(C)	RESEARCH PROJECTS			
III(C)(i)	Sponsored Projects	(a) Major Projects with grants above Rs. 30 lakhs	Major Projects with grants above Rs. 5 lakhs	20 per Project for PI and 10 for Co-PI
		(b) Major Projects with grants above Rs. 5 lakhs up to Rs. 30 lakhs	Major Projects with grants above Rs. 3 lakhs up to Rs. 5 lakhs	15 per Project for PI and 8 for Co-PI
		(c) Minor Projects with grants above Rs. 1 lakh up to Rs. 5 lakhs	Minor Projects with grants above Rs. 1 lakh up to Rs. 3 lakhs	10 per Project for PI and 5 for Co-PI
III(C)(ii)	Consultancy Projects	Amount mobilized with a minimum of Rs.10 lakhs	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs.10 lakhs and Rs. 2 lakhs respectively.
III(C)(iii)	Projects Outcome/ Outputs	Patent/Technology transfer/Product/Process	Major Policy document prepared for international bodies like WHO/UNO /UNESCO/UNICEF etc. Central/ State Govt./Local Bodies	30 for each International/ 20 for each National level output or patent. Major policy document of International bodies – 30, Central Govt. – 20, State Govt.-10, Local bodies – 5.
III(D)	RESEARCH GUIDANCE			
III(D)(i)	M.Phil.	Degree awarded	Degree awarded	5 per candidate for Main Supervisor and 3 for Joint Supervisor
III(D)(ii)	Ph.D.	Degree awarded / Thesis submitted	Degree awarded / Thesis submitted	15/10 per candidate for Main Supervisor and 8/5 for Joint Supervisor

III(E)	Fellowships, Awards and Invited lectures delivered in conferences/seminars/refresher/orientation			
III(E)(i)	Fellowships/ Awards	International Award/Fellowship from academic bodies	Award/ Fellowship from academic bodies/associations	15 per Award 15 per Fellowship
		National Award/Fellowship from academic bodies	National Award/Fellowship from Academic bodies/associations	10 per Award 10 per Fellowship
		State/University level Award from academic bodies	State/University level Award from academic bodies/associations	5 per Award
III(E)(ii)	Invited lecture/ papers presented	International	International	7 per lecture / 5 per paper
		National Level	National Level	5 per lecture / 3 per paper
		State/University level	State/University level	3 per lecture / 2 per paper
	The score under this sub-category III(E)(ii) shall be restricted to 20% of the minimum fixed for Category III for any assessment period			
III(F)	Development of e-learning delivery process/material			10 per module

* Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned teacher, all the First and Principal/ corresponding author/supervisor/mentor shall score 70% each of the total points and all other authors shall score 30% each of the total points.

UGC Approved List of Journals was notified vide No.F.1-2/2016(PS) Amendments dated 10/01/2017. This is a dynamic list and may be reviewed from time to time. The UGC Approved List of Journals is available in the UGC website www.ugc.ac.in.

** The level of publisher shall be decided on the following principle, the applicant is required to ensure the adherence to the same while claiming API score for the respective publication: **International Publication** - a Book published by the applicant from a publisher in a country other than India **OR** from a publisher having 'Registered Office' in India and also at least in one other country. **National Publication** – a Book published by the applicant from a publisher having 'Registered Office' in at least two distinct cities of India. **Local Publication** – a book published by the applicant from a publisher having 'Registered Office' only in one city in India.

TABLE-II(B): MINIMUM API TO BE APPLIED FOR DIRECT RECRUITMENT OF TEACHERS IN UNIVERSITY DEPARTMENTS AND COLLEGES AND WEIGHTAGES IN SELECTION COMMITTEES

	Assistant Professor (Stage 1)	Associate Professor (Stage 4)	Professor (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in these regulations	Consolidated API score requirement of 300 points from categories II & III of APIs (cumulative)	Consolidated API score requirement of 400 points from categories II & III of APIs (cumulative)
Selection Committee criteria/weightages (Total Weightages = 100)	<ul style="list-style-type: none"> a) Academic Record and Research Performance (50%) b) Assessment of Domain Knowledge & Teaching Skills (30%) c) Interview performance (20%) 	<ul style="list-style-type: none"> a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%) c) Assessment of Domain Knowledge and Teaching Skills (20%) d) Interview performance (20%) 	<ul style="list-style-type: none"> a) Academic Background (20%) b) Research performance based on API score and quality of publications (40%) c) Assessment of Domain knowledge and Teaching Skills (20%) d) Interview performance (20%)

PART-B: ACADEMIC PERFORMANCE INDICATORS (API)
(For Direct Recruitment to Teaching Cadre)

**CATEGORY-II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION
ACTIVITIES**

(a) Student related co-curricular, extension and field based activities

API Score = Actual hours spent per academic year ÷ 10

SN	Year	Nature of Activity	Actual hours spent per Academic year	API Score
(i)	Discipline related co-curricular activities (e.g. remedial classes, career counseling, study visit, student seminar and other events)			
(ii)	Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)			
(iii)	Extension and dissemination activities (public/popular lectures/talks/seminars/workshops/conference/symposium etc.)			
Total (i+ii+iii) (Maximum: 15 points)				

(b) Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities:

API Score = Actual hours spent per academic year ÷ 10

SN	Year	Nature of Activity	Actual hours spent per Academic year	API Score
(i)	Administrative responsibility (including as Dean/Principal/Vice Principal/Bursar/Chairperson/Convener/Teacher-in-charge/similar other duties that require regular office hours for its discharge)			
(ii)	Participation in Board of Studies, Academic and Administrative Committees			
Total (i+ii) (Maximum: 15 points)				

(c) Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in Orientation/Refresher/Faculty development courses, dissemination and general articles and any other contribution)

API Score = Actual hours spent per academic year ÷ 10

SN	Year	Brief Description	Actual hours spent per Academic year	API Score
Total (Maximum: 15 points)				

TOTAL API SCORE UNDER CATEGORY II

API(a)	API(b)	API(c)	Total API Score (Maximum: 45 points)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

III.A. Published Research Articles/Papers in related areas in Refereed Journals/Other Reputed Journals notified by UGC:

SN	Journal No.*	Title of the paper, with Journal's name, Year of publication, Vol. No., Page Nos., etc.	ISBN/ISSN No.	Impact Factor, if any**	Author-ship***	API Score
Total API Score						

* Journal no. as notified by UGC.

** Latest Impact Factor as per JCR-Thomson Reuter.

*** For Authorship: Kindly indicate whether you are (i) Single Author (ii) First and Principal/Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

III.B. Publications other than journal articles (books, chapters in books) in related areas:

SN	Publication Type*	Title of the Book Chapter/Book/Conference Proceeding, with year of publication and other publication details.	ISBN/ISSN No.	Level International/National/Local	Author-ship**	API Score
Total API Score						

* For Publication Type: Kindly indicate whether the publication is (i) Text/Reference/Subject Books, (ii) Edited/Translated Books, (iii) Chapters in Books/Full Paper in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.

** For Authorship: Kindly indicate whether you are (i) Single Author/Editor/Translator, (ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author, (iv) First Editor/translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

III.C. Research Projects

III.C.(i) Sponsored Projects

SN	Title of Research Project	Funding Agency	Period	PI/Co-PI/ Joint PI	Amount	API Score
Total API Score						

III.C(ii) Consultancy Projects

SN	Title of Consultancy Project	Funding Agency	Period	Amount	API Score
Total API Score					

III.C (iii) Projects Output/Outcome

SN	Title of Research Project	Project Output/Outcome/ Patent/Technology/ Transfer/Product/Process/ Major Policy document prepared	Period	Level: International/ National Body: International Body/Central Govt./ State Govt./Local Body	API Score
Total API Score					

III.D Research Guidance: M.Phil./Ph.D.

Level of Guidance	Number Enrolled	Thesis/Dissertation submitted		Degree Awarded		API Score
		Number	Period	Number	Period	
M.Phil. or equivalent						
Ph.D. or equivalent						
Total API Score						

Note: There is no API Score for Dissertation submission in case of M.Phil./LL.M.

III.E Fellowships, Awards and Invited Lectures delivered in Conferences/Seminars/Refresher/Orientation/FDP**III.E (i) (a) Fellowships**

SN	Name of Fellowship	Awarding Agency	From ____ To ____	Level: International/ National	API Score
Total API Score					

III.E (i) (b) Awards

SN	Name of Award	Awarding Agency	Date	Level: International/ National/State /University	API Score
Total API Score					

III.E(ii) Invited Lecture/Papers presented in Conferences/Seminars/Refresher/Orientation/FDP
(Merely attending the Conference, Seminar, FDP does not qualify for API score. Accepted full paper must be presented during the Conferences/ Seminars/FDP to qualify for API score).

SN	Title of the Invited Lecture/Paper presented	Title of Conference/ Seminar etc.	Organised by	Date of Presentation	Level: International/ National/State /University	API Score
Total API Score						

Note: The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III i.e., 51 points for Associate Professor and 71 points for Professor.

III.F Development of e-learning delivery process/material

SN	Name of Module and subject	Organisation for which it was developed	From____ To_____	Duration of module (in minutes)	Level: (PG/UG)	API Score
Total API Score						

TOTAL API SCORE UNDER CATEGORY III

API (A)	API (B)	API (C)	API (D)	API (E)	API (F)	Total API Score

SUMMARY OF API SCORES UNDER CATEGORY II & CATEGORY III (Cumulative)

Category	Scores
II	
III	
Total Score	

Note: The API score claim of each of the sub-categories in the Category III (Research and Academic Contributions) shall not have a cap except for the sub-category of invited lectures/papers

I certify that the information provided is correct as per records enclosed alongwith the duly filled PBAS proforma

Date:

Place:

Signature & Designation of the applicant

TABLE IV: ACADEMIC PERFORMANCE INDICATORS (APIs) FOR DIRECT RECRUITMENT OF DEPUTY DIRECTOR OF PHYSICAL EDUCATION AND DIRECTOR OF PHYSICAL EDUCATION

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the Physical Education Cadre’s self-assessment, Category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. A list of items and scores is given below. The self-assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Deputy Director of Physical Education and Director of Physical Education.

The table below gives groups of activities and API scores.

Category II	Nature of Activity	Maximum API Score	Actual Score
(a)	Student related co-curricular, extension and field based activities. (i) Discipline related co-curricular activities (Cultural, Sports, NSS, NCC etc.) (various levels of intramural and extramural programmes). (ii) Extension and dissemination activities (public/popular lectures/talks/seminars etc.).	15	Actual hours spent per academic year ÷ 10
(b)	Contribution to Corporate life and management of the sports units and institution through participation in sports and administrative committees and responsibilities (including as Principal / Director / Convener / similar other duties that require regular office hrs for its discharge)	15	Actual hours spent per academic year ÷ 10
(c)	Professional Development activities (such as participation in seminars, conferences, short term training courses, camps & events, talks, lectures in refresher/faculty development courses, membership of associations, dissemination and general articles and any other contribution)	15	Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the self-assessment, API scores are proposed for research and sports contributions. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Deputy Director of Physical Education and Director of Physical Education.

Category	Activity	Faculties of Physical Education & Sports	Maximum score for University/College DPE*
III(A)	Research Publications in	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	10 per Publication
III(B)	Publications other than journal articles (books, chapters In books)	Text/Reference Books, published by International Publishers**, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author; 15 per Edited/Translated book for Single Editor/ Translator
		Subject Books, published by National level publishers**, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author; 10 per Edited/ Translated book for Single Editor/Translator
		Subject Books, published by Other local publishers**, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author; 5 per Edited/Translated book for Single Editor/ Translator
		Chapters in Books, published by National** and International** level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International – 10 per Chapter National – 5 per Chapter
III(C)	RESEARCH PROJECTS		
III(C)(i)	Sponsored Projects	Major Projects with grants above Rs. 5 lakhs	20 per Project for PI and 10 for Co-PI
		Major Projects with grants above Rs.3 lakhs up to Rs.5 lakhs	15 per Project for PI and 8 for Co-PI
		Minor Projects with grants above Rs. 1 lakh up to Rs.3 lakhs	10 per Project for PI and 5 for Co-PI

III(C)(ii)	Consultancy Projects	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs. 2 lakhs
III(C)(iii)	Projects Outcome / Outputs	Major Policy document prepared for international bodies like WHO/UNO/ UNESCO/UNICEF etc. Central / State Govt./Local Bodies	Major policy document of International bodies – 30, Central Government – 20, State Govt.-10 Local bodies – 5
III(D)	RESEARCH GUIDANCE		
III(D)(i)	M.Phil.	Degree awarded	5 per candidate for Main Supervisor and 3 for Joint Supervisor
III(D)(ii)	Ph.D.	Degree awarded / Thesis submitted	15/10 per candidate for Main Supervisor and 8/5 for Joint Supervisor
III(E)	Awards / Fellowships/Invited lectures delivered/papers presented in conferences/seminars		
III(E)(i)	Award / Fellowship	International Award/Fellowship from Govt./recognized International Sports Bodies/International Sports Organizations	15 per Award / 15 per Fellowship
		National Award/Fellowship from Govt./recognized National Sports Bodies/ National Sports Organizations	10 per Award / 10 per Fellowship
		State/University Award/Fellowship from Govt./recognized State Sports Bodies/State Sports Organizations	5 Per Award
III(E)(ii)	Invited lectures / papers presented	International	7 per lecture / 5 per paper presented
		National level	5 per lecture / 3 per paper presented
		State/University level	3 per lecture / 2 per paper presented
The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period			
III(E)(iii)	Development of e-learning delivery process/material		10 per module

* Wherever relevant, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications/books shall be calculated in the

following manner: Of the total score for the relevant category of publication by the concerned, all the First and Principal/corresponding author/supervisor/mentor shall score 70% each of the total points and all other authors shall score 30% each of the total points.

UGC Approved List of Journals was notified vide No.F.1-2/2016(PS) Amendments dated 10/01/2017. This is a dynamic list and may be reviewed from time to time. The UGC Approved List of Journals is available in the UGC website www.ugc.ac.in.

** The level of publisher shall be decided on the following principle, the applicant is required to ensure the adherence to the same while claiming API score for the respective publication: **International Publication** - a Book published by the applicant from a publisher in a country other than India **OR** from a publisher having 'Registered Office' in India and also at least in one other country. **National Publication** – a Book published by the applicant from a publisher having 'Registered Office' in at least two distinct cities of India. **Local Publication** – a book published by the applicant from a publisher having 'Registered Office' only in one city in India.

TABLE-V(B): MINIMUM API TO BE APPLIED FOR DIRECT RECRUITMENT OF PHYSICAL EDUCATION CADRES IN UNIVERSITY/COLLEGE AND WEIGHTAGES IN SELECTION COMMITTEES

	Assistant DPE (Stage 1)	Deputy DPE (Stage 4)	DPE (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in the regulations	Consolidated API score requirement of 300 points from categories II & III of APIs (cumulative)	Consolidated API score requirement of 400 points from categories II & III of APIs (cumulative)
Selection Committee criteria/weightages (Total Weightages = 100)	<ul style="list-style-type: none"> a) Track Record of championship won (30%) b) Sports and athletic skills (40%) c) Interview performance (30%) 	<ul style="list-style-type: none"> a) Research papers (3 nos) evaluation (40%) b) Organisational skills/Plans of sports (30%) c) Interview performance (30%) 	<ul style="list-style-type: none"> a) Research papers (5 nos) evaluation (50%) b) Organisational track vision plan (25%) c) Interview performance (25%)

PART-B: ACADEMIC PERFORMANCE INDICATORS (API)
(For Direct Recruitment to Physical Education Cadre)

**CATEGORY-II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION
ACTIVITIES**

(a) Student related co-curricular, extension and field based activities

API Score = Actual hours spent per academic year ÷ 10

SN	Nature of Activity	Actual hours spent per Academic year	API Score
(i)	Discipline related co-curricular activities (Cultural, Sports, NSS, NCC etc.) (various levels of intramural and extramural programmes).		
(ii)	Extension and dissemination activities (public/popular lectures/talks/seminars etc.).		
Total (Maximum: 15 points)			

(b) Contribution to Corporate life and management of the sports units and institution through participation in sports and administrative committees and responsibilities (including as Principal/Director/Convener/ similar other duties that require regular office hrs for its discharge)

API Score = Actual hours spent per academic year ÷ 10

SN	Nature of Activity	Actual hours spent per Academic year	API Score
Total (Maximum: 15 points)			

(c) Professional Development activities (such as participation in seminars, conferences, short term training courses, camps & events, talks, lectures in refresher/faculty development courses, membership of associations, dissemination and general articles and any other contribution)

API Score = Actual hours spent per academic year ÷ 10

SN	Nature of Activity	Actual hours spent per Academic year	API Score
Total (Maximum: 15 points)			

TOTAL API SCORE UNDER CATEGORY II

API(a)	API(b)	API(c)	Total API Score (Maximum: 45 points)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS**III.A. Published Research Articles/Papers in related areas in Refereed Journals/Other Reputed Journals notified by UGC:**

SN	Journal No.*	Title of the paper, with Journal's name, Year of publication, Vol. No., Page Nos., etc.	ISBN/ISSN No.	Impact Factor, if any**	Author-ship***	API Score
Total API Score						

* Journal no. as notified by UGC.

** Latest Impact Factor as per JCR-Thomson Reuter.

*** For Authorship: Kindly indicate whether you are (i) Single Author (ii) First and Principal/Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

III.B. Publications other than journal articles (books, chapters in books) in related areas:

SN	Publication Type*	Title of the Book Chapter/Book/Conference Proceeding, with year of publication and other publication details.	ISBN/ISSN No.	Level International/National/Local	Author-ship**	API Score
Total API Score						

* For Publication Type: Kindly indicate whether the publication is (i) Text/Reference/Subject Books, (ii) Edited/Translated Books, (iii) Chapters in Books/Full Paper in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.

** For Authorship: Kindly indicate whether you are (i) Single Author/Editor/Translator, (ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author, (iv) First Editor/translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

III.C. Research Projects

III.C.(i) Sponsored Projects

SN	Title of Research Project	Funding Agency	Period	PI/Co-PI/ Joint PI	Amount	API Score
Total API Score						

III.C(ii) Consultancy Projects

SN	Title of Consultancy Project	Funding Agency	Period	Amount	API Score
Total API Score					

III.C (iii) Projects Output/Outcome

SN	Title of Research Project	Project Output/Outcome/ Patent/Technology/ Transfer/Product/Process/ Major Policy document prepared	Period	Level: International/ National Body: International Body/Central Govt./ State Govt./Local Body	API Score
Total API Score					

III.D Research Guidance: M.Phil./Ph.D.

Level of Guidance	Number Enrolled	Thesis/Dissertation submitted		Degree Awarded		API Score
		Number	Period	Number	Period	
M.Phil. or equivalent						
Ph.D. or equivalent						
Total API Score						

Note: There is no API Score for Dissertation submission in case of M.Phil.

III.E Fellowships, Awards and Invited Lectures delivered in Conferences/Seminars/Refresher/Orientation/FDP

III.E (i) (a) Fellowships

SN	Name of Fellowship	Awarding Agency	From ____ To ____	Level: International/ National	API Score
Total API Score					

III.E (i) (b) Awards

SN	Name of Award	Awarding Agency	Date	Level: International/ National/State /University	API Score
Total API Score					

III.E(ii) Invited Lecture/Papers presented in Conferences/Seminars/Refresher/Orientation/FDP

(Merely attending the Conference, Seminar, FDP does not qualify for API score. Accepted full paper must be presented during the Conferences/ Seminars/FDP to qualify for API score).

SN	Title of the Invited Lecture/Paper presented	Title of Conference/ Seminar etc.	Organised by	Date of Presenta- tion	Level: International/ National/State /University	API Score
Total API Score						

Note: The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III i.e. 51 points for Deputy Director and 71 points for Director.

III.F Development of e-learning delivery process/material

SN	Name of Module and subject	Organisation for which it was developed	From____ To_____	Duration of module (in minutes)	Level: (PG/UG)	API Score
Total API Score						

TOTAL API SCORE UNDER CATEGORY III

API (A)	API (B)	API (C)	API (D)	API (E)	API (F)	Total API Score

SUMMARY OF API SCORES UNDER CATEGORY II & CATEGORY III (Cumulative)

Category	Scores
II	
III	
Total Score	

Note: The API score claim of each of the sub-categories in the Category III (Research and Academic Contributions) shall not have a cap except for the sub-category of invited lectures/papers

I certify that the information provided is correct as per records enclosed alongwith the duly filled PBAS proforma

Date:

Place:

Signature & Designation of the applicant

TABLE VII: ACADEMIC PERFORMANCE INDICATORS (APIs) FOR DIRECT RECRUITMENT OF DEPUTY LIBRARIAN AND LIBRARIAN

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

Based on the Librarian Cadre’s self-assessment, Category II API scores are proposed for co-curricular and extension activities; and Professional development related contributions. A list of items and scores is given below. The self assessment score should be based on objectively verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Deputy Librarian and Librarian.

The table below gives groups of activities and API scores.

Category II	Nature of Activity	Maximum API Score	Actual Score
(a)	Student related co-curricular, extension and field based activities (such Cultural exchange and Library service Programmes (various level of extramural and intramural programmes); extension, library-literary work through different channels.	15	Actual hours spent per academic year ÷ 10
(b)	Contribution to Corporate life and management of the library units and institution through participation in library and administrative committees and responsibilities.	15	Actual hours spent per academic year ÷ 10
(c)	Professional Development activities (such as participation in seminars, conferences, short term, e- library training courses, workshops and events, talks, lectures, membership of associations, dissemination and general articles, not covered in Category III below)	15	Actual hours spent per academic year ÷ 10

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Based on the self-assessment, API scores are proposed for research and library contributions. The self-assessment score shall be based on verifiable records and shall be finalized by the screening cum evaluation committee for direct recruitment of Deputy Librarian and Librarian.

Category	Activity	University/College Librarian	Maximum score for University/College Librarian*
III(A)	Research Publications in	Refereed Journals as notified by the UGC#	25 per Publication
		Other Reputed Journals as notified by the UGC#	10 per Publication
III(B)	Publications other than journal articles (books, chapters In books)	Text/Reference Books, published by International Publishers**, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	30 per Book for Single Author; 15 per Edited/Translated book for Single Editor/ Translator
		Subject Books, published by National level publishers**, with ISBN/ISSN number or State / Central Govt. Publications as approved by the University and posted on its website. The List will be intimated to UGC.	20 per Book for Single Author; 10 per Edited/ Translated book for Single Editor/Translator
		Subject Books, published by Other local publishers**, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	15 per Book for Single Author; 5 per Edited/Translated book for Single Editor/ Translator
		Chapters in Books, published by National** and International** level publishers, with ISBN/ISSN number as approved by the University and posted on its website. The List will be intimated to UGC.	International – 10 per Chapter National – 5 per Chapter
III(C)	RESEARCH PROJECTS		
III(C)(i)	Sponsored Projects	Major Projects with grants above Rs. 5 lakhs	20 per Project for PI and 10 for Co-PI
		Major Projects with grants above Rs.3 lakhs up to Rs.5 lakhs	15 per Project for PI and 8 for Co-PI
		Minor Projects with grants above Rs. 1 lakh up to Rs.3 lakhs	10 per Project for PI and 5 for Co-PI
III(C)(ii)	Consultancy	Amount mobilized with a minimum of Rs. 2 lakhs	10 for every Rs. 2 lakhs

	Projects		
III(C)(iii)	Projects Outcome / Outputs	Major Policy document prepared for international bodies like WHO/UNO/ UNESCO/UNICEF etc. Central/State Govt./Local Bodies	Major policy document of International bodies – 30, Central Government – 20, State Govt.-10 Local bodies – 5
III(D)	RESEARCH GUIDANCE		
III(D)(i)	M.Phil.	Degree awarded	5 per candidate for Main Supervisor and 3 for Joint Supervisor
III(D)(ii)	Ph.D.	Degree awarded / Thesis submitted	15/10 per candidate for Main Supervisor and 8/5 for Joint Supervisor
III(E)	Awards / Fellowships/Invited lectures delivered/papers presented in conferences/seminars		
III(E)(i)	Award / Fellowship	International Award/Fellowship from academic bodies/associations	15 per Award / 15 per Fellowship
		National Award/Fellowship academic bodies/associations	10 per Award / 10 per Fellowship
		State / University Award/Fellowship from academic bodies/associations	5 Per Award
III(E)(ii)	Invited lectures / papers presented	International	7 per lecture / 5 per paper presented
		National level	5 per lecture / 3 per paper presented
		State/University level	3 per lecture / 2 per paper presented
	The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III for any assessment period		
III(E)(iii)	Development of e-learning delivery process/material		10 per module

* Wherever relevant, the API score for paper in refereed journal would be augmented as follows: (i) paper with impact factor less than 1 - by 5 points; (ii) papers with impact factor between 1 and 2 by 10 points; (iii) papers with impact factor between 2 and 5 by 15 points; (iv) papers with impact factor between 5 and 10 by 20 points; (v) papers with impact factor above 10 by 25 points. The API for joint publications/books shall be calculated in the following manner: Of the total score for the relevant category of publication by the concerned, all the First and Principal/corresponding author/supervisor/mentor shall score 70% each of the total points and all other authors shall score 30% each of the total points.

UGC Approved List of Journals was notified vide No.F.1-2/2016(PS) Amendments dated 10/01/2017. This is a dynamic list and may be reviewed from time to time. The UGC Approved List of Journals is available in the UGC website www.ugc.ac.in.

** The level of publisher shall be decided on the following principle, the applicant is required to ensure the adherence to the same while claiming API score for the respective publication: **International Publication** - a Book published by the applicant from a publisher in a country other than India **OR** from a publisher having 'Registered Office' in India and also at least in one other country. **National Publication** – a Book published by the applicant from a publisher having 'Registered Office' in at least two distinct cities of India. **Local Publication** – a book published by the applicant from a publisher having 'Registered Office' only in one city in India.

TABLE-VIII(B): MINIMUM API TO BE APPLIED FOR DIRECT RECRUITMENT OF LIBRARIAN CADRES IN UNIVERSITY/COLLEGE AND WEIGHTAGES IN SELECTION COMMITTEES

	Assistant University Librarian / College Librarian (Stage 1)	Deputy Librarian (Stage 4)	Librarian (Stage 5)
Minimum API Scores	Minimum Qualification as stipulated in the regulations	Consolidated API score requirement of 300 points from categories II & III of APIs (cumulative)	Consolidated API score requirement of 400 points from categories II & III of APIs (cumulative)
Selection Committee criteria/weightages (Total Weightages = 100)	<ul style="list-style-type: none"> a) Teaching/computer and communication skills by a Lecture demonstration (50%) b) Record of Library management skills (20%) c) Interview performance (30%) 	<ul style="list-style-type: none"> a) Library related Research/Theme papers (3 Nos) Evaluation (50%) b) Library automation skills and Organizational Plans (20%) c) Interview performance (30%) 	<ul style="list-style-type: none"> a) Library Research papers (Five) evaluation (60%) b) Organizational track record of innovation library service and vision plan (20%) c) Interview performance (20%)

PART-B: ACADEMIC PERFORMANCE INDICATORS (API)
(For Direct Recruitment of Library Cadre)

CATEGORY-II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES

(a) Student related co-curricular, extension and field based activities (such Cultural exchange and Library service Programmes (various level of extramural and intramural programmes); extension, library-literary work through different channels.

API Score = Actual hours spent per academic year ÷ 10

SN	Nature of Activity	Actual hours spent per Academic year	API Score
Total (Maximum: 15 points)			

(b) Contribution to Corporate life and management of the library units and institution through participation in library and administrative committees and responsibilities.

API Score = Actual hours spent per academic year ÷ 10

SN	Nature of Activity	Actual hours spent per Academic year	API Score
Total (Maximum: 15 points)			

(c) Professional Development activities (such as participation in seminars, conferences, short term, e- library training courses, workshops and events, talks, lectures, membership of associations, dissemination and general articles)

API Score = Actual hours spent per academic year ÷ 10

SN	Nature of Activity	Actual hours spent per Academic year	API Score
Total (Maximum: 15 points)			

TOTAL API SCORE UNDER CATEGORY II

API(a)	API(b)	API(c)	Total API Score (Maximum: 45 points)

CATEGORY-III: RESEARCH AND ACADEMIC CONTRIBUTIONS

III.A. Published Research Articles/Papers in related areas in Refereed Journals/Other Reputed Journals notified by UGC:

SN	Journal No.*	Title of the paper, with Journal's name, Year of publication, Vol. No., Page Nos., etc.	ISBN/ISSN No.	Impact Factor, if any**	Author-ship***	API Score
Total API Score						

* Journal no. as notified by UGC.

** Latest Impact Factor as per JCR-Thomson Reuter.

*** For Authorship: Kindly indicate whether you are (i) Single Author (ii) First and Principal/Corresponding author/Supervisor/Mentor or (iii) Other Author/Co-author. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

III.B. Publications other than journal articles (books, chapters in books) in related areas:

SN	Publication Type*	Title of the Book Chapter/Book/Conference Proceeding, with year of publication and other publication details.	ISBN/ISSN No.	Level International/National/Local	Author-ship**	API Score
Total API Score						

* For Publication Type: Kindly indicate whether the publication is (i) Text/Reference/Subject Books, (ii) Edited/Translated Books, (iii) Chapters in Books/Full Paper in Conference Proceedings. For Conference Proceedings only full Papers will be considered, abstracts will not be considered.

** For Authorship: Kindly indicate whether you are (i) Single Author/Editor/Translator, (ii) First and Principal/Corresponding author/supervisor/mentor, (iii) Other Author/Co-author, (iv) First Editor/translator or (v) Co-editor/Co-translator. This should be as per standard definition of the respective terms as applicable to the concerned discipline.

III.C. Research Projects

III.C.(i) Sponsored Projects

SN	Title of Research Project	Funding Agency	Period	PI/Co-PI/ Joint PI	Amount	API Score
Total API Score						

III.C(ii) Consultancy Projects

SN	Title of Consultancy Project	Funding Agency	Period	Amount	API Score
Total API Score					

III.C (iii) Projects Output/Outcome

SN	Title of Research Project	Project Output/Outcome/ Patent/Technology/ Transfer/Product/Process/ Major Policy document prepared	Period	Level: International/ National Body: International Body/Central Govt./ State Govt./Local Body	API Score
Total API Score					

III.D Research Guidance: M.Phil./Ph.D.

Level of Guidance	Number Enrolled	Thesis/Dissertation submitted		Degree Awarded		API Score
		Number	Period	Number	Period	
M.Phil. or equivalent						
Ph.D. or equivalent						
Total API Score						

Note: There is no API Score for Dissertation submission in case of M.Phil.

III.E Fellowships, Awards and Invited Lectures delivered in Conferences/Seminars/Refresher/Orientation/FDP

III.E (i) (a) Fellowships

SN	Name of Fellowship	Awarding Agency	From ____ To ____	Level: International/ National	API Score
Total API Score					

III.E (i) (b) Awards

SN	Name of Award	Awarding Agency	Date	Level: International/ National/State /University	API Score
Total API Score					

III.E(ii) Invited Lecture/Papers presented in Conferences/Seminars/Refresher/Orientation/FDP
(Merely attending the Conference, Seminar, FDP does not qualify for API score. Accepted full paper must be presented during the Conferences/ Seminars/FDP to qualify for API score).

SN	Title of the Invited Lecture/Paper presented	Title of Conference/ Seminar etc.	Organised by	Date of Presenta- tion	Level: International/ National/State /University	API Score
Total API Score						

Note: The score under this sub-category shall be restricted to 20% of the minimum fixed for Category III i.e. 51 points for Deputy Librarian and 71 points for Librarian

III.F Development of e-learning delivery process/material

SN	Name of Module and subject	Organisation for which it was developed	From____ To_____	Duration of module (in minutes)	Level: (PG/UG)	API Score
Total API Score						

TOTAL API SCORE UNDER CATEGORY III

API (A)	API (B)	API (C)	API (D)	API (E)	API (F)	Total API Score

SUMMARY OF API SCORES UNDER CATEGORY II & CATEGORY III (Cumulative)

Category	Scores
II	
III	
Total Score	

Note: The API score claim of each of the sub-categories in the Category III (Research and Academic Contributions) shall not have a cap except for the sub-category of invited lectures/papers

I certify that the information provided is correct as per records enclosed alongwith the duly filled PBAS proforma

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Signature & Designation of the applicant